



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)

## Regular Meeting Minutes December 16, 2019

### Call to Order

The meeting was called to order by President Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Dritz  
Vice President Randy Kamrath  
Public Relations Bill Briggs  
Secretary Elmo Volstad

Others present: Michelle Overholser, YMRWD Administrator  
Gary Crowley, Lyon County  
Gary Laleman, Lyon SWCD

### Set Agenda

**Briggs moved to approve the agenda. Volstad seconded. Motion passed unanimously.**

### Closed Meeting for Admin Review 9:01 a.m.

A summary will be read into the record at the next meeting.

### Open Meeting 9:25 a.m.

### Approval of Past Meeting Minutes (November 11, 2019)

**Volstad moved to approve the minutes with the correction. Briggs seconded. Motion passed unanimously.**

Overholser presented the following reports:

- Profit and Loss Report

Net Income = \$56440.93  
Total Expenses = \$12776.02

Outstanding warrants to be paid:

- Century Tel & Cell phone
- One Office Solution
- Netpoint
- Jim Wambeke
- Payroll/PerDiems
- Payroll Liabilities
- Board and Staff
- Bankcard Center
- Beaver Control

Phone/Internet=\$218.12  
Copier/copies=\$8.50  
Web hosting=\$8.95  
Rent=\$700.00  
Salaries/periderms=\$4123.76  
Taxes/Benefits/Retirement=\$2884.81  
Mileage/expenses=\$172.11  
Credit Card=\$46.40  
Bounty=\$450.00

**Kamrath moved to approve the treasurer's report. Briggs seconded. Motion passed unanimously.**

### Permits – John Jerzak - Shaokatan 2

The downstream landowner feels that an agreement will be reached. The Board discussed what the after-the-fact permit fee should be set at. The Board felt that \$250 was fair since the landowner is willing to correct the issue. All



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late fees will be waived as long as, Jerzak as hooked up to the Excel line by June 1, 2020 and the drainage agreement is in place with the other affected landowners.

**Briggs moved to approve the permit and the after-the-fact permit fee with the stated conditions. Volstad seconded. Dritz abstained and was not at the table for the discussion. Motion passed 3-0.**

## Permits – Blazing Star

Overholser has been working on these permits and will continue to do so. Since there has been some issues regarding the substation, that is going to be pulled out and treated as a separate permit. Overholser anticipates approving the other permits soon and has not run into any concerns, aside from the substation in Shaokaton township.

**The board moves to extend the 60-day permit timeline. Dritz abstained from the discussion. The decision was reached by consensus.**

## Public Comment, and Reports

Michelle Overholser gave a report.

## Old Business – Richard Neilson – Wind tower

Overholser updated the board on the progress that Lincoln SWCD had made regrading the issue with the wind tower north of Mr. Neilson's land. The SWCD had secured funding from the wind tower company to do some work on Mr. Neilson's land and assist him in correcting any issues the construction of the tower may have caused. At this point Mr. Neilson is refusing the help and does not want anyone to do any work on his land.

## New Business – WD 8 Clean Out

A landowner has requested that we look at WD 8 for a possible clean out. There is also some concerns about his having an outlet into the ditch system. The ditch maps on file show a tile line that extends from the open ditch on to his property. The landowner is not sure if that tile is there, or if it is in working condition. The district will look it to the issue more this spring.

## New Business – 2020/2021 1W1P Performance Based Funding Grant

Overholser would like permission from the board to have the authority to manage this grant. This would include applying for the grant, setting and submitting the work plan, grant amendments and any other issues that may require a decision. She will report all activity at the next board meeting.

**Briggs moved to authorize Overholser to administer this grant. Volstad seconded. Motion passed unanimously.**

## New Business – 20/21 SWAG grant, WRAPs work plan

Overholser would like permission from the board to have the authority to manage this grant. This would include applying for the grant, setting and submitting the work plan, budget, grant amendments and any other issues that may require a decision. She will report all activity at the next board meeting.

**Briggs moved to authorize Overholser to administer this grant. Volstad seconded. Motion passed unanimously.**



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## New Business – Legislative Days

Overholser would like to know at the next meeting who will be attending Legislative Days, and is seeking board authorization for the attendees.

**After discussion the board decided by consensus to authorize the attendance of Overholser and any board member that wishes to attend.**

## New Business – Future Planning

The board was asked what are some of the future goals they would like to see for the district. The board would like to see more press releases being done and to look into getting included into the SWCDs newsletter. They would like to see the district take a more active role in promoting alternative intakes. Next year they would like to see the district put forth a resolution for the DNR to work with LGUs and to consider water storage in regards to how some of the DNR projects are managed.

## New Business – Update Personal Forms

Overholser asked the board to update their W-2s and to make sure I9s were on file for all the board members.

## 1W1P Cost-Share Contracts

### 1W1P Cost-Share Payments

Payment of \$3813.00 to Paula Syltie. This is the final payment. All the work has been completed and the correct forms and information submitted.

**Kamarth moved to approve the payment. Brigs seconded. Motion passed unanimously.**

## Other Business – Future Events

### Dates to Note:

Regular Meeting	January 20th
Legislative Days	March 18-19 <sup>th</sup>

## Adjournment

**Dritz called the meeting adjourned.**

Respectfully Submitted,

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Secretary Elmo Volstad

Date

*Minutes prepared by Michelle Overholser*

**The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on January 20, 2020 at the District Office.**